



Najla Parker

Project Management Professional – Stockholm, Sweden

Resourceful and strategy-driven professional with hands-on experience in project planning, scheduling, and delivery. Expert at project control techniques and tools, negotiation, and team building. Recognized for promoting effective governance and positive change to enhance operational efficiency, cost saving, and decision-making process. Defined and aligned business strategies, key resources, and procedures to deliver the highest level of output and value-added systems. Experienced in leading large-scale projects from inception to completion with focus on delivering programs within defined scope, quality, timeframe, and cost constraints. Stellar mentor, motivating teams to accomplish ever-changing targets in deadline-driven environment by developing KPIs, implementing motivational techniques, and building goal-oriented working environment.

Skills / Competences

- **8+ years of project planning and project management**
- **Expertise in project planning**
- **Project Management Specializations:** Metrics, KPIs, Resource Management, Critical Path Methodology, Process Improvement, Training & Development, Requirements Identification, Analysis, Stakeholder collaboration
- **Agile & Waterfall:** Development and Maintenance of Schedules
- **Collaboration Tools:** Slack, Teams, Jira, GitHub
- **Leadership:** Effective communication, leading by example, decision-making, continuous learning
- **Strategic planning & analysis:** Scenario planning, resource allocation, risk analysis, timeline analysis, stakeholder engagement
- **Process Improvement:** facilitating workshops, feedback loop integration, digitizing processes, critical path analysis, Kanban boards

Work Experience

2021 - 2022



Sr. Technical Planner II | Raytheon Technologies

Leverage strong analytical skills and solid exposure of project management to identify and execute program goals. Track project performance and provide recommendations to meet timelines, KPIs, deliverables and milestones.

Tasks included:

- Ensured unhindered operation while allocating resources using Microsoft Project
- Recognized as SME, developing driving/critical paths to interim milestones and End of Contract (EOC)
- Saved time and eliminated about 50% of meetings by rolling out best practices
- Identified and mitigated all cost/schedule integration errors within two months

2020 - 2021



Technical Project Manager | Northvolt AB

Planned, managed, and executed engineering product development projects within agreed timeframe, cost, and technical requirements. Developed the integration and test schedule to address the problem of limited resources.

Tasks included:

- Enabled engineers and program managers to improve project management and delivery by supporting the development of a new planning function and introducing planning principles
- Optimized operational efficiency and met KPIs by creating the project schedule based on WBS structure and input from internal team of engineers
- Held the credit of creating a first ever program schedule with inputs from the engineering team

2019 - 2020



Sr. Technical Planner I | Raytheon Technologies

Guaranteed compliance with government and corporate requirements while creating IMS files in Microsoft Project with demonstrated cost and schedule integration. Built and maintained product team and ensured engagement in planning and scheduling activities throughout the program lifecycle. Overhauled the month end process while partnering with team of 5, providing better product to the customer.

Tasks included:

- Conducted impact assessment, identified risks, and supported with budgets/financial analysis.
- Co-developed training content for monte Carlo simulations (Schedule Risk Analysis, Barbecana Full Monte)

2016 - 2019



Sr. Specialist, Program Scheduler | Harris Corporation

Boosted staff performance by delivering individual-centric training programs for junior level planners to develop the hard and soft skills to thrive in the fast-paced planning environment. Aligned project operations with strategic objectives by monitoring key performance indicators and rolling out best practices.

Tasks included:

- Identified interfaces and dependencies between project schedule and external customer.
- Served as an active participant of planning workshops to roll-out lessons learned and defined the process for conducting schedule risk assessment to planning contributors.

2014 - 2016



Program Planner | Lockheed Martin

Boosted staff performance by delivering individual-centric training programs for junior level planners to develop the hard and soft skills to thrive in the fast-paced planning environment. Aligned project operations with strategic objectives by monitoring key performance indicators and rolling out best practices.

Tasks included:

- Identified interfaces and dependencies between project schedule and external customer.
- Served as an active participant of planning workshops to roll-out lessons learned and defined the process for conducting schedule risk assessment to planning contributors.

Education

2011 **Master of Business Administration**
University of Colorado at Colorado Springs

2008 **Bachelor of Science, International Business**
University of Colorado at Colorado Springs

Courses / Certifications

2023 **Google Data Analytics** (Coursera)

2022 **Full Stack Web Development** Bootcamp (University of Denver)

Languages

English (Native)

Swedish (Beginner)